

DIRECTOR OF LIBRARY INFORMATION SYSTEMS

The Norris L. Brookens Library at the University of Illinois at Springfield seeks a creative, energetic, service-oriented and user-focused individual to fill the position Director of Library Information Systems. Reporting to the University Librarian and working collaboratively with colleagues in the Library, the Center for Online Learning, Research and Service, and Information Technology Services, the individual in this position assumes leadership for the planning and delivery of excellent online library services to UIS students, faculty, and staff. This is a full-time position which will be filled at the Academic Professional level, with a salary range of \$45,000-\$60,000, depending on qualifications and experience.

Primary Function: Serves as chief information technology officer for the library.

Duties and responsibilities:

Serves as administrator for all library information systems. Researches, evaluates, and implements new technologies to enhance and extend library services in innovative, user-centered, and cost-effective ways. This includes conducting research into current, new and emerging trends (may require travel to other educational institutions for demonstrations, etc.), making recommendations to the appropriate personnel and specifying new technologies to be purchased by the library. Develops implementation strategies for new systems and phase out strategies for obsolete technologies.

Provides leadership, plans and delivers excellent web-based library services for the students, faculty and staff of UIS, including creation and administration of dynamically driven web content, online forms and search and retrieval interfaces for the library's web site. Collaborating with members of the Web Team, assures the quality, accessibility, and currency of the site, as well as consistency with the UIS web site.

Collaborates with library management team on policy and strategic planning decisions, especially pertaining to the ongoing development of information technology and library systems that keep pace with current best practices within the academic library community.

Monitors the overall performance and security of information technology, systems, and network resources, identifies and implements system modifications as needed to optimize overall performance and security.

Supports faculty and student use of library technology in the curriculum. Teaches workshops on the use of library technologies; collaborates with Library faculty in developing online tutorials for students.

May teach credit-bearing courses relating to libraries and information technology.

Develop training initiatives, programs and documentation for library systems. Training initiatives may be directed to library staff or to end-users.

Collaborates with directors of other information technology areas on projects, systems and troubleshooting of issues.

Advises and assists Library colleagues on projects involving specialized software (institutional repository, interlibrary loan, ERMS, etc.)

Supervises assigned staff in the troubleshooting of library information systems. May solicit outside assistance for complex issues if necessary.

Represents the Brookens Library at meetings of library technology officers at the University of Illinois, state of Illinois, or other consortial level.

Maintains knowledge of librarianship and of current and emerging developments and trends in information technology and web applications, including potential applicability to library services in the higher education environment. Contributes to the profession through participation in professional organizations and conferences at the local, state, regional or national level and/or through scholarship and research.

Chairs Library Systems Working Group, co-chairs Web Team, and serves on other appropriate committees and working groups, including Library Cabinet and Deans Cabinet.

Works closely with other campus units involved in the technical or instructional aspects of information technology services.

Leads in the creation and maintenance of a staff intranet.

Performs other duties as assigned by the dean.

Required Qualifications: MLS or MLIS from an accredited library school and three years professional experience in an academic or research library. Demonstrated knowledge of best practices and current trends and issues in the application of information technology to libraries and higher education; ability to work independently and to achieve outcomes in a collaborative environment; demonstrated excellent analytical skills, including the ability to learn and apply new technologies quickly; excellent interpersonal skills, including ability to communicate effectively both verbally and in writing; demonstrated excellent organizational skills, including project management skills; experience with a variety of scripting and programming languages, such as HTML, XHTML, PHP, Perl, JavaScript, and CSS; knowledge of relational database theory, standards and software, including SQL; knowledge of hardware and software security issues; experience with social networking technologies.

Preferred Qualifications: experience with Voyager or other integrated library system; experience with Blackboard or other learning management system; knowledge of SCT

Banner or other collegiate administrative software; knowledge of metadata standards and best practices in digital library projects.

The University of Illinois at Springfield: Located in the state capital, the University of Illinois at Springfield is one of three campuses of the University of Illinois. The UIS campus serves over 4,500 students in 19 graduate and 20 undergraduate programs. The academic curriculum of the campus emphasizes a strong liberal arts core, and array of professional programs, extensive opportunities in experiential education, and a broad engagement in public affairs issues of the day. The campus offers many small classes, substantial student-faculty interaction, and an increasingly technology enhanced learning environment. Its diverse student body includes traditional, non-traditional, and international students. Its faculty are committed teachers, active scholars, and professionals in service to society.

Appointment: Twelve-month appointment as an Academic Professional.

Compensation and Benefits: Benefits include 24 days annual leave, 25 days sick leave, nine state holidays, two floating holidays, and a choice of health and retirement plans. An H-1B visa is required for any non-U.S. citizen prior to employment. Salary range of \$45,000-\$60,000, depending upon qualifications and experience.

Contact: Submit letter of application, resume, and the names, addresses, and telephone numbers of three references electronically to Marcia Rossi at mross1@uis.edu. Review of applications will begin February 26, 2010, and continue until the position is filled.

UIS is an EO/AA employer. Persons with disabilities, women, veterans, and minorities are encouraged to apply.